

Data Usage Guide FAQs

What is this Data Usage Guide about and what products does it apply to?

This Data Usage Guide explains:

- what you are entitled to do with data you access via the Clarivate Analytics product from which you have linked to this page; and
- what you are NOT entitled to do with data you access from the same Clarivate Analytics product.

Your use of Clarivate Analytics product(s) is governed by the terms of the agreement between your company and Clarivate Analytics.

What if I don't have a username and password?

If you **DON'T** have a Clarivate Analytics username/password, you are not entitled to:

- access any product using a username/password that has been issued to someone else; or
- make use of any extracted data from a licensed user, unless such extracted data is contained in an internal document or report created by the licensed user.

If I do have a username and password, what am I allowed to do with the data available in the product(s)?

If you **DO** have a Clarivate Analytics username/password, you may access your Clarivate Analytics product(s), download or extract data from such product and use the data as set forth below:

STEP 1: HOW MUCH DATA YOU CAN EXTRACT, BEFORE SHARING OR MAKING USE OF IT:

You can extract **reasonable amounts** [\[note 1\]](#) of data that are required for the activities you carry out individually as part of your employment.

STEP 2: HOW YOU CAN SHARE EXTRACTED DATA WITH OTHERS:

You can include **insubstantial portions** [\[note 2\]](#) of extracted data in your work documents and reports, provided that:

All users must include the following notice in any derived document or report containing extracted data:
where such documents or reports are for the benefit of (and belong to) your employer

OR

where such documents or reports are intended for the benefit of third parties (not your employer), extracted data is immaterial in the context of such documents or reports and used only for illustrative/demo purposes

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NOTES

1. Clarivate Analytics determines a "reasonable amount" of data to download by comparing your download activity against the average annual download rates for all Clarivate Analytics clients using the product in question. Clarivate Analytics may contact you or your organisation if it feels that your downloading activity is excessive. Please contact your account representative if you have any questions regarding the quantity of data that you intend to download.

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2. Clarivate Analytics determines an “insubstantial portion” of downloaded data to mean an amount of data taken from the product which:
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- a. would not have significant commercial value of its own; AND
 - b. would not act as a substitute for access to a CLARIVATE ANALYTICS product for someone who does not have access to the product.
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What am I not allowed to do with the data available in the product(s) even if I have a username and password?

As a licensed user, you are not entitled to anything that would cause a breach of the terms of the agreement between your employer and Clarivate Analytics.

The following are examples of actions that may cause a breach:

- allowing anyone else to use your username/password — they are personal to you;
- downloading excessive amounts of data;
- using the product in a way that risks damaging, disabling, overburdening or impairing the operation of the product, or any other person’s use or enjoyment of the product;
- providing data to anyone else, other than in licensed, source-acknowledged documents or reports created as part of your normal work;
- archiving or using downloaded data to create a separate database or derivative metrics;
- using the product or any downloaded data to provide services of any description to anyone outside your organization.

What happens if I do something I am not entitled to do with data I access via my Clarivate Analytics product?

If you use any product or data in a way that does not comply with this User Guide, or with the terms of the agreement between your employer and Clarivate Analytics, you risk causing a material breach of the agreement between your employer and Clarivate Analytics.

This may lead to:

- Clarivate Analytics **suspending or terminating your and your colleagues’ access to the product**;
- Clarivate Analytics informing your corporate administrator and/or employer; and
- Clarivate Analytics seeking recourse, including legal/financial recourse, against your employer.

What can I do if I have questions that are not answered in this Data Usage Guide?

If you would like to understand more or have any questions about what you can or can’t do with the product or the data, you should:

- refer to the License Agreement between your employer and Clarivate Analytics;
- if your question relates to how Clarivate Analytics tracks your usage of products, refer to the Privacy Policy; or
- contact: [Global Customer Care](#); or your Clarivate Analytics account representative